REFERENCE STYLE AND EXAMPLES
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Introduction

To facilitate review and production, authors may wish to adopt the GEUS Bulletin style for in-text citations and the full list of references at the end of the manuscript. This is not mandatory for the initial submission as all accepted manuscripts will be formatted prior to publication. However, authors should be consistent with their style of citations and reference formatting.

The GEUS Bulletin styles are outlined below for authors who wish to adopt them in their submission.

1.0 Citing references

The GEUS Bulletin style for in-text citations of references is as follows:

1. For 1 author, cite the name and year of publication: (Hansen 2019) or Hansen (2019).
2. For 2 authors, use an ampersand (&) between names: (Hansen & Jensen 1996) or Hansen & Jensen (1996).
3. For 3 or more authors, cite the first author’s name followed by et al. in italics: (Fausto et al. 2018) or Fausto et al. (2018)
4. Lists of papers by different authors are separated by a semicolon (Hansen 1996; Andersen 1999; Børgesen 2000) and cited chronologically.
5. Two or more papers by the same author(s) are separated by commas (Hansen 2015, 2018, 2019).

Unpublished reports and repository-hosted pre-prints (with a DOI) may be cited. Papers marked as ‘in press’ (i.e. papers that have been accepted) may be cited when a version of record is available online, preferably with a DOI.

Personal communications (verbal and written, including manuscripts that are submitted or in preparation) are given with initials and year e.g. (P.V. Herz, personal communication 2008). Another form is: (P.V. Herz, unpublished data 2008). A published paper, book or conference abstract is always a preferred source.

2.0 Reference style

All citations that appear in the main text, figures, tables and captions must be listed in the references section.

References will be formatted during production, but they will not be checked for accuracy. Remember, it is the author’s responsibility to check that all references are correct and provided in full.

Always include a DOI where available, in the format https://doi.org/.... Use the CrossRef Metadata Search to check the DOI before submitting your manuscript.
If you supply a URL, please include the month and year the resource was accessed at that URL.

The GEUS Bulletin style is outlined here for authors who wish to adopt it in their submission:

1. List references alphabetically by (1) first author’s surname and (2) by second author’s surname, then chronologically.
2. Ten or more authors or 3 or more editors are shortened to the first author’s name only followed by “et al.”.
3. Use the full journal title and book publisher name. For website citations include the date (month and year) the site was accessed. Datasets should include a DOI or URL to the dataset online.
4. No comma between author name(s) and year, and no space between author initials, but with a point.
5. If using a reference software tool, we recommend exporting references in APA or Chicago style, which are close approximations of our inhouse style.
3.0 Referencing examples

Here we define the standard format for various types of references, followed by example uses.

3.1 Abstract (conference)

Author(s) last name and initials. Year: Abstract title. Conference title, City, Country, Date. Collection info. DOI

*If available


3.2 Article (journal)

Author(s) last name and initials. Year: Article title. Journal title. Vol. Page range/article number. DOI.


*NB. 10 or more authors use et al.


3.3 Article (edited volume/series) or chapter (book)


Author(s) last name and initials. Year: Chapter title. In: editors (eds): Book title. Page range. City: Publisher. DOI


3.4 Book (authored)

Author(s) last name and initials. Year: Book title. Pages. City: Publisher. DOI

Adams, H. & Adams, A. 1858: The genera of recent Mollusca arranged according to their organisation 1, 2, 3, 484 pp., 661 pp. + plate vol. London: John van Voorst. https://doi.org/10.5962/bhl.title.4772


*10 or more authors use et al.

3.5 Book (edited)

Editor(s) last name and initials. Year: Book title. Pages. City:* Publisher. DOI


3.6 Computer programme

Author(s) last name and initials. Year: Software title. Software description. Publisher, location. URL*/DOI

3.7 Dataset

Dataset title. Year: DOI/URL

Author(s) last name and initials. Year: Dataset title. Repository name. DOI/URL

*If a URL is provided, include the following text at the end of the citation: (accessed Month YYYY)


6.8 Map

Author(s) last name and initials. Year: Map title, Scale, Number of maps. City: Publisher. DOI (if available)


3.9 Map description

Author(s) last name and initials. Year: Map description title. Series Title. Pages/ID. City: Publisher. DOI (if available)

https://doi.org/10.34194/geusb.m8.4526

3.10 Preprint

Author(s) last name and initials. Year: Article title. Preprint: Repository name. DOI/URL*.

*If a URL is provided, include the following text at the end of the citation: (accessed Month YYYY)


Note: Always provide a reference to the peer-reviewed publication where possible.

3.11 Proceedings (symposium/conference/series)


3.12 Report (company, institution or society)

Author(s) last name and initials. Year: Report title. Pages-ID. Report type*, publisher name, country. DOI/URL**.

Author(s) last name and initials. Year: Article/chapter title. In: Report name. Pages-ID. Report type, publisher. DOI/URL**

*For example, a company or institutional report. If the report does not have a DOI or URL, label it as unpublished.

**If a URL is provided, include the following text at the end of the citation: (accessed Month YYYY)


*10 or more authors use et al.

3.13 Thesis

Author last name and initials. Year: Thesis title. Pages-ID number. Thesis type, university, country. DOI/URL*

*If a URL is provided, include the following text at the end of the citation: (accessed Month YYYY)


3.14 Website

Author(s) last name and initials. Year: Article title. Website/publication name. URL (accessed month YYYY)

Site name. Year: Article title. URL (accessed month YYYY)
